

**MONTMORENCY COUNTY BOARD OF COMMISSIONERS
MEETING HELD SEPT. 10, 2014**

PRESENT: Stacy Carroll, Daryl Peterson, Albert LaFleche, Eugene Thornton

ABSENT/EXCUSED: Ricky Ferguson

ALSO PRESENT: Nicole Grulke, Jack Oeder, Cheryl Klein, Yvonne Swager, Ben Bolser, Stacey Riopelle, Kevin Keller

PLEDGE

AGENDA ADDITIONS/DELETIONS:

Additions: None

Deletions: None

Motion by LaFleche, seconded by Peterson approving the agenda. Yeas: 4 Nays: 0 Motion carried.

MINUTES:

Motion by LaFleche, seconded by Carroll approving minutes of August 27, 2014. Yeas: 4 Nays: 0 Motion carried.

CLAIMS & ACCOUNTS:

Motion by Peterson, seconded by LaFleche approving payment of bills. Yeas: 4 (Roll call: Carroll, LaFleche, Peterson, Thornton) Nays: 0 Motion carried.

PUBLIC COMMENT:

None

TREASURER:

Karen Tyler present. August Account & Trail Balance report discussed. Items back in the positive. EDC budget needs adjustments made. To look at 100% tax collection fund and see what balance is. Foreclosure sale held, 14 pieces sold, 8 more to be sold at second sale.

SHERIFF:

Sheriff Don Edwards present. 18 state prisoners, 12 of our own. Car Update: Pre-approval letter from USDA received. Waiting on final word. Asphalt for parking lot expected to start next week.

Insurance reimbursement on car received, budget adjustment needs done to move the money over. Money from state prisoners coming in. Discussion on jail revenue.

OLD BUSINESS:

Letter received from Tri-Township on flag pole.

NEW BUSINESS:

MSUE: 2014 Summary of Annual Report and catalog of programs offered by MSU handed out. Bonnie 4-H Coordinator gave update on programs and fair participation. Barb Steele on the mentoring program. Phil and Dennis on the Firewise Program and area events. Karen Fifield update on Health and Nutrition as well as Food Safety programs.

MSHDA TARGETED ANALYSIS STUDY: Michelle LaBar present. Three communities selected. Motion by Carroll, seconded by LaFleche authorizing the chair to sign the formal study, designating adoption of Atlanta, Hillman and Albert Township as the Target for the CDBG Grant (\$304,800.00). Yeas: 4 (Roll Call: LaFleche, Peterson, Thornton, Carroll) Nays: 0 Motion carried.

BUDGET:

CHILD CARE: Stacy Riopelle appearing for Family Division on the Child Care Budget for 10/1/14-09/30/15. Budget presented with a total expenditure of \$538,366.63. Discussion. Motion by LaFleche, seconded by Carroll to approve the 14/15 Child Care Budget and authorize the chair to sign. Yeas: 4 (Roll call: Peterson, Thornton, Carroll, LaFleche) Nays: 0 Motion carried.

NEW BUSINESS CON'T:

EMERGENCY MANAGEMENT DIRECTOR AGREEMENT: Renewal needed. Contract amount is \$28,500.00 with \$11,453.00 actual cost to county. \$7047.00 covered by grant. Motion by Carroll, seconded by Peterson approving the renewal of the Emergency Management Contract (total of \$18,500.00) with Dave Utt. Yeas: 4 (Roll call: Thornton, Carroll, LaFleche, Peterson) Nays: 0 Motion carried.

UPDATED HIPPA COMPLIANCE PLAN: Motion by Peterson, seconded by LaFleche approving the updated HIPPA Compliance Plan Personnel with Access 2014. Yeas: 4 Nays: 0 Motion carried.

UPDATED PROCUREMENT POLICY: Plan already approved at previous meeting.

COUNTY FORD EXPLORER: Reminder of sign out sheet and keys in BOC office.

VETERAN'S AFFAIRS REPORT: Larry Pascador appearing. Discussion on locking file cabinets. Discussion on Veteran property tax exemptions.

DELTA OIL UPDATE: Kevin Keller appearing. Law suit moving forward. Motion by Thornton, seconded by LaFleche amending previous meetings motion for attorney fees of \$190.00 to \$200.00 per hour for attorney on Delta Oil Case. Yeas: 4 (Roll call: Carroll, LaFleche, Peterson, Thornton) Nays: 0 Motion carried.

LANDFILL CHIEF FINANCIAL OFFICER LETTER: Motion by Carroll, seconded by LaFleche authorizing the chair to sign the letter in support of the MOA Solid Waste Management Authority's use of the financial test for closure and post closure costs. Yeas: 4 (Roll call: LaFleche, Peterson, Thornton, Carroll) Nays: 0 Motion carried.

10:13 A.M. Break

10:26 A.M. Back in session.

COMMITTEE REPORTS:

Peterson: DHS, EDC, Thunder Bay Transportation

Carroll: Landfill, EDC, Library

Ferguson: absent

LaFleche: NEMSCA, C&A, Finance

FINANCE:

CONFERENCE: Motion by Carroll, seconded by LaFleche approving Linda Uchwal to attend workshop in Traverse City (one day Nov. 21 "Indispensable Assistant"). Yeas: 4 Nays: 0 Motion carried.

DISTRICT COURT: Accounts being worked on.

PHONE: Met with Frontier, to get recommendations.

SECURITY CAMERA'S F/JAIL: Budget adjustment to be done moving \$6000.00 from Commissary.

GENERATOR REPAIR: Budget adjustment to be done to cover the cost to fix.

PNC ACCOUNTS: Old health reimbursement account to be closed. Motion by LaFleche, seconded by Peterson to close the I.R account (old health reimbursement account not used since 2010 \$105.00 in it). Yeas: 4 Nays: 0 Motion carried.

Also meeting with PNC on 9/22/14.

COMMITTEE REPORTS CON'T:

Thornton: Finance, Claims & Accounts

PUBLIC COMMENT:

Kevin Keller, E.Q. Director requests board rescind his request to receive a percentage of funds recovered from Michigan Tax Tribunal. To look back at April or May board minutes for exact motion and bring back.

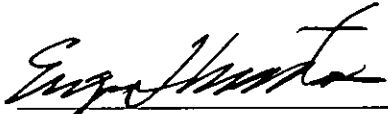
10:46 A.M. Break

10:56 A.M. Back in session

2015 BUDGET DISCUSSION:

Long Term projections and got through revenues.

11:57 A.M. Meeting adjourned call of the Chair.

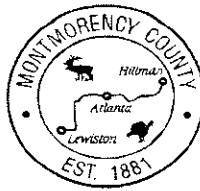


Eugene Thornton, Chair



Cheryl A. Neilsen, County Clerk

Gene Thornton
Albert LaFleche
Stacy Carroll
Rick Ferguson
Daryl Peterson



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Montmorency County Board of Commissioners

Regular Board Meeting Agenda
September 10, 2014
9:00 a.m.

CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda
- Approval of minutes from 08-27-14
- Claims and Accounts

PUBLIC COMMENT (Agenda Items Only)

TREASURER'S REPORT

SHERIFF'S REPORT

- USDA Patrol Car Grant

STANDING COMMITTEE REPORTS

OLD BUSINESS

- Thank you from Tri-Township Fire Dept. for flagpole donation

NEW BUSINESS

- ✓ • MSUE – Part-Time SNAP ED Personnel and Annual Report *J Kelly Hest*
- ✓ • Michelle LaBar-MSHDA Targeted Analysis Study
- ✓ • Approval to renew Emergency Management Director Agreement
- ✓ • Approval of updated HIPPA Compliance Plan
- ✓ • Approval of Updated Procurement Policy
- ✓ • Keys to County Ford Explorer – Sign out in BOC office
- ✓ • Veteran's Affairs report
- Approval of MOA CFO 2014 Letter

PUBLIC COMMENT

OTHER

ADJOURN SUBJECT TO CHAIRMAN

THIS MEETING IS OPEN TO ALL MEMBERS OF THE PUBLIC UNDER OPEN MEETINGS ACT OF MICHIGAN,
PURSUANT TO PUBLIC ACT 267 OF 1976

NEXT REGULAR BOARD MEETING WILL BE HELD ON WEDNESDAY, September 24, 2014

Gene Thornton
Albert LaFleche
Stacy Carroll
Rick Ferguson
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Montmorency County Board of Commissioners

**Finance Committee Meeting
Monday, September 8, 2014
1:00 p.m.**

Board Conference Room/Upstairs

AGENDA

CALL TO ORDER

NEW BUSINESS:

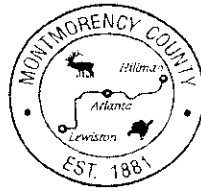
- a) **Emergency Management Services Director Agreement**
- b) **USDA grant –patrol car**
- c) **Budget Adj. to purchase security cameras for the jail**
- d) **Budget Adj. for Generator repair**
- e) **Request to attend conference**
- f) **Karen Tyler – PNC Accounts**

OLD BUSINESS:

THIS MEETING IS OPEN TO ALL MEMBERS OF THE PUBLIC UNDER THE OPEN MEETINGS ACT OF MICHIGAN, PURSUANT TO PUBLIC ACT 267 OF 1976

Next regular Finance Meeting will be held on: Monday, September 22, 2014

Gene Thornton
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Montmorency County Board of Commissioners

Finance Committee Meeting Minutes Monday, September 8, 2014 1:00 p.m.

Board Conference Room/Upstairs

Present: Gene Thornton, Bert LaFleche, Dave Utt, John LaFleche, Stacey Riopelle, Judge Bolser, Don Edwards, Karen Tyler, Kristen Cheedie, Kevin Keller and Linda Uchwal.

Dave Utt discussed the Emergency Services budget request for 2015, he stated that there were no changes in the numbers. The Performance Grant will go to the full Board for approval to be signed.

John LaFleche discussed the repairs to the generator and elevator and requested budget adjustments to cover the costs. He has a call in to the elevator repair company to question the amount of the bill for the time spent on the job, they are looking into the billing questions.

Judge Bolser discussed the court cost changes with the committee. Stacey Riopelle gave the 2015 Child Care budget to the committee stating that her current numbers reflect a lower institutional care cost. She will present it at the full Board meeting on September 10th to get approval and signatures for the budget. Percentage of reimbursement was discussed and the number of children currently being served in Foster Care and Institutional care.

Sheriff Don Edwards told the committee that the Sheriff's Department has received the Pre-Approval letter for the patrol car they put in for, he said this usually means there is a 99% chance of actually receiving a car through the program. He also reported on the placement of cameras and other equipment that has been put into place to monitor inmates and improve safety and security for them. The equipment was purchased with funds from the commissary account.

Treasurer, Karen Tyler discussed some accounts that have not had any activity for several years and what should be done with them. Judge Bolser, Kristen Cheedie and Karen went over the plans to change the 88th District Court Trust and Bond Account to reflect the State Court findings and she was concerned with information she had received about the account using the county's tax ID number in which she was told that a county official should be on the account. The auditor will be called and the question looked into before any action is taken. There was a question about a miscellaneous reimbursement account and where the monies had been received from and she said she would look into the account.

There was a discussion on the insurance pay-off on the MCSD car and where the money was deposited. The money was put into the General Fund instead of the Sheriff's Millage where the car purchase was made from and the replacement car will be purchased.