

**MONTMORENCY COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING HELD AUGUST 11, 2021**

PRESENT: Don Edwards, Gary Girardin, Geyer Balog, Dawn Hubbard, Robert Stacey
ABSENT/EXCUSED: None

ALSO PRESENT: No sign in due to COVID

PLEDGE

AGENDA ADDITIONS/DELETIONS:

Additions: Veterans Administrator, Grant request from Long Lake Association, HVAC System.

Deletions: None

Motion Balog, 2nd Stacey, approving agenda with additions. Yes: 5, Nays: 0, Motion passed.

MINUTES:

Motion Hubbard, 2nd Stacey, approving minutes from July 28, 2021. Yes: 5, Nays: 0, Motion passed.

Motion Hubbard, 2nd Stacey, approving minutes from closed session held July 28, 2021. Yes: 5, Nays: 0, Motion passed.

CLAIMS & ACCOUNTS:

Motion Stacey, 2nd Balog, approving payment of claims & accounts with additional bills. Yes: 5, (Roll call: Girardin, Hubbard, Stacey, Balog, Edwards), Nays: 0, Motion passed.

PUBLIC COMMENT:

None

TREASURER:

Cheri Eggett, Treasurer present. Topics included: Updated Finance report, Taxpayer that was accidentally given 2 refunds has agreed to begin repayment, Revenue Sharing Funds are starting to come in, ARPA Report is due by 8/31/21.

SHERIFF REPORT:

Sheriff Chad Brown present. Topics included: All inmates have been transferred to Alpena County Jail, Covid outbreak at the Sheriff Department, they are following the CDC guidelines as well as DHHS recommendations, there have been no gaps in coverage, V.J. Day this weekend in Hillman.

OLD BUSINESS:

WAGE STUDY:

Discussed increase of wages for Non-Union Employees, 2 different proposals have been prepared, Treasurer will obtain multiple quotes for a Professional Wage Study, tabled to the August 25th meeting.

FRONT ENTERANCE REPAIRS:

Commissioner Stacey has not received a new quote from Schulze Construction for the replacement of deck screws including screw caps as requested. Discussed if the repair should be covered under warranty, discussed that the issue may have been caused from over salting. Tabled to next meeting, Stacey to request new quote from Schulze Construction.

AMERICAN RESCUE PLAN ACT:

All board members attended the ARPA Training, discussed the possibility of paying officers wages out of the ARPA Fund, board believes that the county will need some expert advise before disbursing any of the funds, MAC has provided 3 quotes for different services that they offer.

Motion Edwards, 2nd Girardin, to hire Schulze, Oswald, Miller & Edwards Auditing Firm at their hourly rate for consultation on use of the ARPA Funds. Yes: 5, Nays: 0, Motion passed.

Further discussion on forming a committee to oversee the program, feel it would be best to have a small in-house committee made up of the Board of Commissioners. Discussed possibly holding the meetings regarding the ARPA Funds on Wednesday afternoons following the commissioner's meetings when necessary. Also discussed the reporting that will have to be completed for the ARPA, the forms are very complex and will take a lot of time and effort to complete.

Break 10:02 – Back 10:08

NEW BUSINESS:

JURY BOARD APPOINTMENT:

Motion Edwards, 2nd Hubbard, approving re-appointment of Colleen Hanson (Republican) to the Montmorency County Jury Board term will begin immediately and expire on 4/30/2027. Yes: 5, Nays: 0. Motion passed.

LONG LAKE IMPROVEMENT ASSOCIATION:

Motion Edwards, 2nd Girardin, approving request from Long Lake Association in the amount of \$825.00 to help with cost of aquatic vegetation survey, funds will come from the Invasive Species Grant. Yes: 4, Nays: 0 (Hubbard), Abstain: 1 (Stacey). Motion passed.

VETERANS AFFAIRS ADMINISTRATOR:

Veterans Affairs Administrator Michael Burzynski present. Topics included: rental agreement for office space in the county building, 211 Michigan Northeast proposed annual allocation Mike is going to pay the allocation for years 2019 & 2020, board suggested he contact the Treasurer to see if ARPA Funds can be used to for this, communities confusion between the Soldiers/Sailors Relief Fund and the Veterans Services Fund, mandatory 3-person committee to oversee and assist with the budgeted funds and grants, over spending budgeted amount, accrual of comp-time for extra hours worked, counties mandatory annual allotment of \$14,000.00 could be used to hire a parttime person to reduce Mike's work load.

Motion Balog, 2nd Stacey, annual contribution to the Veterans Relief Fund be increased by \$6400.00. Yes: 4, (Roll Call: Stacey, Balog, Edwards, Girardin), Nays: 1 (Hubbard), Motion passed.

Motion Hubbard, 2nd Balog, authorizing Michael Burzynski to hire a parttime person to assist with his office duties for the remainder of this fiscal year, wages and payroll taxes not to exceed \$14,000.00. Yes: 5, Nays: 0. Motion passed.

HEATING, VENTILATION AND COOLING UNIT:

Stacey states that the current HAVC System in the County Building is over 20 years old and needs to be replaced within the next year, building and grounds committee to figure out specifications and request bids.

CHRISTI CROSS:

Administrative Assistant to the Board of Commissioners has submitted her resignation letter stating she will be leaving her duties effective August 20, 2021. The board extends their gratitude for her service and states that she will be greatly missed. Christi will be paid her regular wages for training of the new hire if she is available.

Motion Stacey, 2nd Balog, place advertisement for position of Administrative Assistant to the Board of Commissioners in the Montmorency County Press. Yes: 5, Nays: 0. Motion passed.

Motion Balog, 2nd Stacey, allowing board members to work in the office with Christi to learn what her duties are so they can help to keep the office open while finding someone to replace her, they will be paid ½ day per diem in the amount of \$40.00. Yes: 5, Nays: 0. Motion passed.


COMMITTEE REPORTS:

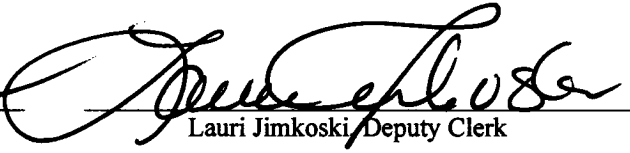
Balog: MCCOA (3 meetings), NEMSCA
Stacey: Sheriff
Girardin: Finance, Claims, Sheriff
Hubbard: None
Edwards: Finance, Claims

PUBLIC COMMENT:
None

OTHER:
None

Motion Stacey, 2nd Girardin, to adjourn meeting. Yes: 5, Nays: 0. Meeting adjourned 11:18 A.M..


Donald Edwards, Chairman


Lauri Jimkoski, Deputy Clerk

Don Edwards
Gary Girardin
Robert Stacey
Geyer Balog
Dawn Hubbard



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Montmorency County Board of Commissioners

Regular Board Meeting Agenda

August 11th 2021 9:00 a.m.

Boardroom/Courtroom

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CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Approval of Agenda
- Approval of minutes from 7-25-21
- Claims and Accounts from 8-9-21

PUBLIC COMMENT (Agenda Items Only)

TREASURER'S REPORT

SHERIFF'S REPORT

**OLD BUSINESS - Wage Study Update
East/Front Entrance Door Deck Repair
ARPA Update**

NEW BUSINESS- Jury Board Appointment

STANDING COMMITTEE REPORTS

PUBLIC COMMENT

OTHER

Adjourn Subject to Chairman

**THIS MEETING IS OPEN TO ALL MEMBERS OF THE PUBLIC UNDER OPEN MEETINGS ACT OF MICHIGAN,
PURSUANT TO PUBLIC ACT 267 OF 1976.**

PLEASE SILENCE ALL CELL PHONES

Don Edwards
Gary Girardin
Robert Stacey
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Montmorency County Board of Commissioners

Finance Meeting Agenda

8-9-2021

10:00 a.m.

Mailroom

AGENDA

CALL TO ORDER

Sheriff Report:

Treasurer Report:

OLD BUSINESS:

NEW BUSINESS:

CLAIMS & ACCOUNTS:

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